FELL CHARTER SCHOOL

Board of Education Public Meeting

777 Main St. Simpson, PA 18407

6:00 p.m., October 26, 2026

Via Google Meet /In- Person

AGENDA

Call to Order by Board President at _____p.m.

Pledge of Allegiance lead by School Board President Schultz

Board Roll Call: Mrs. Felicity Shultz, President _____

Mrs. Melissa Biedenkap, Vice-President _____

Mrs. Jillian Bair, Secretary_____

Mrs. Christina Lopez, Board Member_____

Ms. Ellen Kutchmanich, Board Member _____

Mr. Dennis Pulhalla, Board Member _____

Administration: Mrs. Jillian Linnehan-Reed, Principal (non-voting), Mr. Jim Mirabelli and/or Mrs. Jen Stone, Budget & Finance (non-voting), Michelle Gunshannon, Curriculum Coordinator, (non-voting)

Waive reading of minutes: ***The motion was made by _____ and seconded by _____ to waive the reading of the September 21st, 2026 minutes.***

_____ Yes _____No _____Abstain _____ Absent

Approve minutes***: The motion was made by _____ and seconded by _____to approve the minutes as presented, of September 21st, 2026 minutes.***

_____Yes _____No _____Abstain _____Absent

First Public Hearing on *Agenda items only*

Visitors may comment or ask questions pertaining to any items listed on this agenda. Names and residence will be recorded before remarks are made.

Name/home school district	Topic/Issue
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Finance Committee:

Mr. Jim Mirabelli, School Business Consultants reporting this evening:

Monthly Report: thru September 30,2026

Monthly financials up to September 30,2026 (copy provided). Statements that arrive late (as per practice) will be available at the next meeting.

September Checks

Discussion/ Review of Accounts.

Update on Auditor Reports

Update on In-house Food Services Financials

The motion was made by _____ and seconded by _____ to approve the Finance Report as presented.

_____Yes _____No _____Abstain _____Absent

Personnel Committee:

No report this evening

Carbondale Area School District Report:

Mr. David Cerra/other Administrator

Motion to approve report as presented.

The motion was made by _____ and seconded by _____ to approve the Carbondale Area School District report as presented.

_____Yes _____No _____Abstain _____Absent

Principal's Report

1. Request for records: Mailings will be sent to school districts should requests come in.
2. Enrollment update: **KG**: 18; **1st**: 17; **2nd**: 20; **3rd**: 21; **4th**: 16; **5th**: 9; **6th**: 9; **7th**: 14; **8th**: 6. **Total as of 10/21/26**: 130
    a. (Enrollment by District of Residence= Carbondale, 102; Forest City, 5; Lakeland, 10; Mid-Valley, 1; Mountain View, 5; Susquehanna, 1; Valley View, 4; Wayne Highlands, 1; Western Wayne, 1).
3. Update on Required Notices:
    a. Dedicated page for ECYEH on website
    b. Special Education Web-page updated to include Parental Rights under Section 504 and Procedural Safeguards
    c. Student and Family Handbook updated to include:
        i. Kindergarten admission cutoff date: 5 years old by September 1 of the year that they begin KG
        ii. Responsibilities and Procedures under ECYEH/ McKinney-Vento
        iii. Bullying/ Cyberbullying
        iv. Non-discrimination and Title IX
4. Meetings (out of town) attended/ upcoming:
    a. School Safety and Security Coordinator Training- October 19 at the Montgomery County Public Safety Training Campus in Conshohocken, PA
    b. Fall Regional Workshop for Federal Programs- October 29 in Norristown, PA
    c. Conference: Pennsylvania Coalition of Public Charter Schools Conference November 8-10
5. PD for staff held on Friday, Oct 9, 2026: McKinney-Vento

6. Parent-Teacher Conferences (approximately 70 parents participated) and Title 1 Annual Parent Meeting (21 families represented)
7. Upcoming student events/ field trips: Grades K-2 to Roba's Farms on Oct 23, 2026 and Grades 3-5 to Lakeland Orchard on Oct 29, 2026Oct 30, 2026 Halloween Costume Parade, Nov 4, 2026 Fire Safety Presentation, Nov 5, 2026 Safe2Say Something grades 5-8
8. Carbondale Area Transportation- Potential for Double Bus Run
9. Maintenance Updates: New Projectors ordered, additional students desks and chairs received, scheduled for bollards for December, waiting for scheduling for the fence, Quote for Eastern Time to install and maintain alarm system
10. Safety and Security Updates- Officer Pickett began with us on October 9 ; magnets to keep doors locked from inside rooms; Fire Drill Held on 10/1/26 : 1minute and 11 seconds, which is an 8 second improvement from September; Threat Assessment Team meets monthly, Safety Drill scheduled for December (External Lockdown)
11. PCCD Grant: Modifications for 25-26 Grant Awarded; 26-27 Grant In Process
12. Update on National Junior Honor Society
13. Title 1 Schoolwide Plan-- Goals for June 2027

    a. By June 2027, students in Grades 6-8 will demonstrate increased achievement in English Language Arts, as measured by the PSSA, with 37% of Grade 6 students, 30% of Grade 7 students, and 30% of Grade 8 students scoring Proficient or Advanced.

    b. By June 2027, students in Grades 6-8 will demonstrate increased achievement in Mathematics, as measured by the PSSA, with 23% of Grade 6 students, 30% of Grade 7 students, and 30% of Grade 8 students scoring Proficient or Advanced.

    c. By June 2027, Fell Charter School will increase the percentage of students who are not chronically absent from 77.7% to at least 80%, as measured by school attendance records.

14. Statements of Financial Interest
15. ESL Coursework for Lisa Zakreski and Tuition Assistance and Service Commitment Agreement

The motion was made by _____ and seconded by _____ to approve the Principal's Report as presented by Mrs. Linnehan-Reed.

_____Yes _____No _____Abstain _____Absent

Curriculum update:

Ms. Michelle Gunshannon Curriculum Coordinator

- October data has been uploaded to the state reporting database.
- During parent-teacher conferences, parents of those students identified as needing additional support via afterschool tutoring were given permission slips. I am waiting on the permission slips to come back and we will begin the tutoring sessions. Mr Bolock, Mr Jonkman, Mrs. Reppening, and Mrs. Wood have offered to facilitate tutoring. I will attend in the beginning to help ensure students are set up for success.
- I am currently working through the science curriculum to determine its efficacy and ease of use for the teachers and students.
- SAT meetings have begun. As of 10/19/26, 4 students have been referred.
- I've been working with Clever to set up a single sign-on program for all student applications.
- Processes and instructions for Virtual Days are being finalized to be sent out to parents.
- I am reviewing information and determining a financial plan to attend Point Park University in order to begin the coursework needed for a PA Principal Certificate.
- October Warrior Night Recap

Education Committee:

No report this evening.

Policy Committee:

Felicity Schultz, Chairperson

Building and Grounds Committee:

No report this evening

Outstanding/Old Business Matters:

New Business Matters:

Second Public Hearing of Visitors regarding school-related topics.

Name/home school district/Topic/Issue

_____

Next Board Meeting Date: Monday, November 23, 2026 @ 6:00p.m.

Virtually

Adjournment: called at _____ p.m. ,seconded by :

_____