FELL CHARTER SCHOOL

Board of Education Public Meeting

777 Main St. Simpson, PA 18407

6:00 p.m., November 23, 2026

Via Google Meet /In- Person

AGENDA

Call to Order by Board President at _____p.m.

Pledge of Allegiance lead by School Board President Schultz

Board Roll Call: Mrs. Felicity Shultz, President _____

Mrs. Melissa Biedenkap, Vice-President _____

Mrs. Jillian Bair, Secretary_____

Mrs. Christina Lopez, Board Member_____

Ms. Ellen Kutchmanich, Board Member _____

Mr. Dennis Puhalla, Board Member _____

Administration: Mrs. Jillian Linnehan-Reed, Principal (non-voting), Mr. Jim Mirabelli and/or Mrs. Jen Stone, Budget & Finance (non-voting), Michelle Gunshannon, Curriculum Coordinator, (non-voting)

Waive reading of minutes: ***The motion was made by _____ and seconded by _____ to waive the reading of the October 26th, 2026 minutes.***

_____ Yes _____No _____Abstain _____ Absent

Approve minutes***: The motion was made by _____ and seconded by _____to approve the minutes as presented, of October 26th, 2026 minutes.***

_____Yes _____No _____Abstain _____Absent

First Public Hearing on *Agenda items only*

Visitors may comment or ask questions pertaining to any items listed on this agenda. Names and residence will be recorded before remarks are made.

Name/home school district	Topic/Issue
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Finance Committee:

Mr. Jim Mirabelli, School Business Consultants reporting this evening:

Monthly Report: thru October 31,2026

Monthly financials up to October 31,2026 (copy provided). Statements that arrive late (as per practice) will be available at the next meeting.

October Checks

Discussion/ Review of Accounts.

Opening of New Credit Card Account with Fidelity Bank

Voting in Christina Lopez as Treasurer of Board of Trustees (Felicity Schultz to Present)

The motion was made by _____ and seconded by _____ to approve the Finance Report as presented.

_____Yes _____No _____Abstain _____Absent

Personnel Committee:

Hiring of Sheree Sharkan, contract school psychologist

Need to advertise for BHT to replace McKenzie Runne

Mr. PJ Scanlon is requesting to have Monday, Nov 30, 2026 off. This is the day after a holiday. He has secured a substitute teacher.

Carbondale Area School District Report:

Mr. David Cerra/other Administrator

Motion to approve report as presented.

The motion was made by _____ and seconded by _____ to approve the Carbondale Area School District report as presented.

_____Yes _____No _____Abstain _____Absent

Principal's Report

1. Request for records: Mailings will be sent to school districts should requests come in.
2. Enrollment update: **KG**: 17; **1st**: 17; **2nd**: 20; **3rd**: 21; **4th**: 16; **5th**: 9; **6th**: 9; **7th**: 14; **8th**: 5. **Total as of 11/18/26**: 128
    a. (Enrollment by District of Residence= Carbondale, 98; Forest City, 5; Lakeland, 11; Mid-Valley, 1; Mountain View, 5; Susquehanna, 1; Valley View, 5; Wayne Highlands, 1; Western Wayne, 1).
3. Policies for Adoption
    a. Technology Acceptable Use
    b. Act 151
4. Conference/ Training Recap
    a. Fall Regional Workshop for Federal Programs- October 29 in Norristown, PA
    b. Conference: Pennsylvania Coalition of Public Charter Schools Conference November 8-10
5. PD for staff held on 11/4 to review math curriculum implementation (Title 1 Goal); Virtual Day Academic Expectations and Strategies. Also on 11/11 to discuss School Climate & Culture and Collaborative Problem Solving
6. Food Service Inspection Report
7. Upcoming student events/ field trips: Turkey Trot November 25 at 9am; Holiday Concert, December 10 at 6pm; Music Field Trip: Scranton Cultural Center, Junie B. Jones Jr. The Musical, December 11.
8. Maintenance Updates: New Projectors installed, additional students desks and chairs ordered, scheduled for first bollards installation in December (PCCD Grant), waiting for fence installation date, terminated remaining contract with Johnson Controls and contracted with Eastern Time to install and maintain alarm system- initial installation fee due to incompatibility with Johnson Controls left-over equipment
9. Safety and Security Updates- Fire Drill Held on 11/23/26; Threat Assessment Team meets monthly, Safety Drill scheduled for December

(External Hold- Standard Response Protocol). PCCD Grant: Modifications for 25-26 Grant Awarded; 26-27 Grant In Process; 11/18/26 Required Biennial Law Enforcement Walkthrough completed (due next 11/2028); Hall Pass system/ Scheduled Restroom Breaks

10. Update on National Junior Honor Society
11. Statements of Financial Interest
12. Remove Kelsey Bingaman as an authorized signer for the Fidelity Bank Account
13. New Contract with Infradapt- transition to full service model (Wendy Diehl no longer providing onsite services to us)
14. Email from PDE regarding 2026 PSSA Scores/ Parent Letter Release in early 2027
15. PDE Update: Special Education Monitoring- Met our improvement target and PDE has closed the improvement plan
16. No board meeting in December. Next meeting will be on January 25, 2027

The motion was made by _____ and seconded by _____ to approve the Principal's Report as presented by Mrs. Linnehan-Reed.

_____Yes _____No _____Abstain _____Absent

Curriculum update:

Ms. Michelle Gunshannon, Curriculum Coordinator

- First quarter report cards were sent out to parents/guardians
- Virtual day instructions were sent out, technical trouble shooting logins etc. with families
- Continuing with Clever setup. This is an ongoing process as there are a lot of different components. I have been working with the support departments at Clever, HMH, I-Ready, Studies Weekly etc to ensure a smooth rollout.
- Classroom math material kits were ordered/received for Kindergarten and First grade to allow for more intentional hands-on learning.
- Finalizing plans with Mr. Jonkman for the December 11 Holiday Concert
- Collaborating with Mr. Scanlon regarding a seventh grade literary club, first book - The Book Thief, by Marcus Zusak; students have been invited.
- Request to Attend the 2027 PDE Data Summit - 3/22-3/24/27
- November Warrior Night Recap

Education Committee:

No report this evening.

Policy Committee:

Felicity Schultz, Chairperson

Building and Grounds Committee:

No report this evening

Outstanding/Old Business Matters:

New Business Matters:

Second Public Hearing of Visitors regarding school-related topics.

Name/home school district/Topic/Issue

_____

Next Board Meeting Date: Monday, January 25, 2027 @ 6:00p.m.

Virtually

Adjournment: called at _____ p.m. ,seconded by :

_____