



# ARP ESSER Health and Safety Plan Guidance & Template

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Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.\* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

\* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

## **Additional Resources**

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

# Health and Safety Plan Summary: Fell Charter School

**Initial Effective Date: 09/01/2021**

**Date of Last Review: 12/20/21**

**Date of Last Revision: 12/20/21**

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning? We were open 5 full days for the 20-21 school year and had a successful school year (we closed for only 2 days in May 2021). We will follow the same plan with a few updates.
  
2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services? We were open 5 full days for the 20-21 school year and had a successful school year (we closed for only 2 days in May 2021). We will follow the same plan with a few updates. We will continue to provide all the supports necessary to students.
  
- 3.
4. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC: We will follow our plan, review our plan with staff, students and families. We will continue with monthly COVID Team meetings, newsletters to parents and working within CDC recommended guidelines.
  
- 5.
  
6. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. <b>Universal and correct wearing of <a href="#">masks</a>;</b>	We are mandating face coverings for everyone in the building. We will review all CDC and local recommendations at

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>b. <b>Modifying facilities to allow for <a href="#">physical distancing</a> (e.g., use of cohorts/podding);</b></p>	<p>our weekly COVID Team meetings.</p> <p>We will be setting classrooms up at 3 feet of distance for each student. Movement through the hallways will be monitored by an adult and at 3 feet of distancing will be used. Our classrooms were able to accommodate 6 feet last year, we have the space for 3 feet. We only have one of each grade so we can move as a class at assigned times throughout the building.</p>
<p>c. <b><a href="#">Handwashing and respiratory etiquette</a>;</b></p>	<p>Filters have all been cleaned over the summer, they are meeting air-quality recommendations, masks will be worn in the building, handwashing will occur in restrooms, as will hand sanitizer on the way out. The new addition is the use of soap and water in the bathrooms this year. We also do hygiene breaks before and after lunch is served/eaten.</p>
<p>d. <b><a href="#">Cleaning</a> and maintaining healthy facilities, including improving <a href="#">ventilation</a>;</b></p>	<p>Ventilation was adjusted last school year and cleaned/inspected this summer. Cleaning will be done by our staff and in addition, we will have bi weekly professional steam cleaning of the bathrooms (as we did last year).</p>
<p>e. <b><a href="#">Contact tracing</a> in combination with <a href="#">isolation</a> and <a href="#">quarantine</a>, in collaboration with the State and local health departments;</b></p>	<p>We will continue to work with our local CDC Rep on contact tracing (like we did last year). We have a designated isolation area in the building for students who present as ill during school hours. We will follow CDC guidelines for quarantine (as we did last year). A doctor's notes will be required for return to school due to an illness/any out of school time.</p>
<p>f. <b><a href="#">Diagnostic</a> and screening testing;</b></p>	<p>We will continue to benchmark new students as they enroll (as we did last year), we will utilize our Special Ed staff and School Psychologist for testing needs and will continue to provide services as outlined/needed to our students (as we did last year).</p>
<p>g. <b>Efforts to provide <a href="#">vaccinations to school communities</a>;</b></p>	<p>We will work with our local CDC Rep, school doctor and any others to make sure that adults are aware of vaccination sites in our community. We will continue to be a resource for our families and our communities that we serve.</p>
<p>h. <b>Appropriate accommodations for students with disabilities with respect</b></p>	<p>We will continue to provide students with necessary services via their IEP or 504</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p><b>to health and safety policies; and</b></p>	<p>plans (as we did last year).</p>
<p><b>i. Coordination with state and local health officials.</b></p>	<p>We will continue to work with our local IU representative, CDC contacts, school nurse , school physician, and all local health officials to ensure the safety and well-being of our students, staff, families and the community that we serve.</p>

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Fell Charter School reviewed and approved the Health and Safety Plan on 07/29/2021.

The plan was approved by a vote of:

  4   Yes

  0   No

Affirmed on: 07/29/2021

By:

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*(Signature\* of Board President)*

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*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.